

**Rochester Joint Schools Construction
Board Monthly Meeting Minutes
February 8, 2021
4:00 PM**

Present – Called to Order at 4:10 pm

The virtual meeting was attended by Board Chair Norman Jones, Vice Chair Michael Schmidt (in 4:15pm), Rosiland Brooks-Harris, Melody Martinez-Davis (in 5:23pm), Jesse Dudley (in 4:15pm), Thomas Richards, I. Geena Cruz (present 4:30-5:19pm, no votes), RJSCB Coordinator Allen Williams, Savin Program Director Pépin Accilien, Savin Deputy Directors Roland Coleman and Marcial Morales; General Counsel Edward Hourihan, Greg McDonald, Attorney Melissa Mahler and ICO Brian Sanvidge.

Approval of Minutes

Monthly Meeting held on January 11, 2021

Motion by Board Member Jesse Dudley

Second by Board Member Tom Richards

Approved 5-0

Action Items

Resolution 2020-21:55

Pay Requisition Summary Acceptance (January 2021)

Moved by Board Member Tom Richards

Second by Board Member Jesse Dudley

Adopted 5-0

Resolution 2020-21:56

Change Orders #96 to Holdsworth Klimowski (East High Phase 2a)

Moved by Board Member Tom Richards

Second by Board Member Rosalind Brooks-Harris

Adopted 5-0

Resolution 2020-21:57

Ratifying Prior Acts on Behalf of the Board

Moved by Board Member Tom Richards

Second by Board Member Jesse Dudley

Adopted 5-0

MEETING NOTES:

- Board Chair requested a deduct amendment be prepared for CPL for negotiated settlement amount. PM will provide Chair with retainage amount.
- Board Chair requested that Moody Nolan be featured in Spring volume of BOP Newsletter.
- Board Chair requested BSK to create contracts for BOP graduates to perform property maintenance on RJSCB owned properties and small scope work at schools. Contractor fees will be paid from BOP Allowance.

Communications

The Compliance Report from Anchin was not included in the Members packets but was reviewed by ICO Brian Sanvidge.

Phase 2:

- 96.13% submissions for the December 2020 reporting period.
- 96.13% of all data requested has been received and approved (January 2016 - December 2020).
- Overall Workforce (EEO) Participation: Minority @ 26.64% (goal is 22%) and Women @ 6.42% (goal is 8%).
- Overall Workforce (EEO) Participation: Minority Males @ 23.16% (goal is 22%) and Women @ 9.91% (goal is 8%).
- Overall Business Participation: Minority @ 19.51% (goal is 17%), Women @ 12.06% (goal is 10%), Small @ 2.58% (goal is 3%) and Disadvantaged @ 2.67% (goal is 3%).
- Rochester Residents: 39 of the 142 workers for the December 2020 reporting period (or 27.46%).

Report: Change Orders Authorized by Chair

RJSCB Coordinator Allen Williams stated that the amount authorized by the Chair the month was for 4 Change Orders totaling \$45,128.77, included in the Board Packet, and outlined below:

| Change Orders Authorized by Chair for February 2021 Mtg | | | | |
|----------------------------------------------------------------|----------------------------|--------------|---------------------|------------------|
| PROJECT | CONTRACTOR | C/O # | AMOUNT | SIGNATURE |
| EAST HIGH | GC- HOLDSWORTH KLIMOWSKI | 95 | \$ 34,189.00 | Norman H. Jones |
| | MC – JOHN W. DANFORTH | 36 | \$ 4,166.67 | Norman H. Jones |
| | EC – HEWITT YOUNG ELECTRIC | 74 | \$ 5,225.77 | Norman H. Jones |
| | PC – THURSTON DUDEK | 18 | \$ 1,547.33 | Norman H. Jones |
| TOTAL | | 4 | \$ 45,128.77 | |

Report: Purchase Orders Authorized by Chair

RJSCB Coordinator Allen Williams stated that the amount authorized by the Chair the month was for 2 Purchase Orders totaling \$36,709.09, included in the Board Packet, and outlined below:

| Purchase Orders Authorized by Chair for February 2021 Meeting | | | | | |
|----------------------------------------------------------------------|-------------------|---------------------------------|------------------|---------------------|------------------|
| Project | Contractor | Product/Service | PO Number | Amount | Signature |
| East High | Intivity | Furniture Delivery/Installation | FFE-2B-0068 | \$ 34,767.75 | Allen Williams |
| | Hertz | Furniture Delivery/Installation | FFE-2B-0069 | \$ 1,941.34 | Allen Williams |
| TOTAL | | | 2 | \$ 36,706.09 | |

Adjourned at 5:18 pm.

Motion by Member Tom Richards
Second by Member Jesse Dudley
Approved 5-0

Board Chair Norman Jones asked the Committee to go into Executive Session pursuant to New York Public Officer’s Law Article 7, Section 105.1 (f).

Motion by Member Geena Cruz

Second by Member Jesse Dudley
Approved 6-0 at 4:40 pm.

The Board came out of Executive Session at 5:18 pm.
Motion by Member Jesse Dudley
Second by Member Tom Richards
Approved 7-0